

**APPROVED MINUTES OF A REGULAR MEETING OF
HAMILTON COUNTY R3SOURCE
Solid Waste Rules Subcommittee Meeting
In person & Zoom**

DATE: November 10, 2021

TIME: 12:00 p.m.

PLACE: Hamilton County Environmental Services
250 William Howard Taft Road
Cincinnati, Ohio 45219

PRESENT: **Solid Waste Rules Subcommittee Members**
Tony DiPuccio, Generator Representative, Chair
Bob Gedert, Public Member
Sue Magness, Largest Municipality Representative

Supporting Participants

Nee Fong Chin, Hamilton County Prosecutor's Office
Chuck DeJonckheere, Hamilton County Public Health
Kurstin Jones, Hamilton County Public Health
Sharon Lutz, Hamilton County resident and business owner

Staff

Michelle Balz, Hamilton County R3Source
Gage Bradford, Hamilton County ReSource
Mike Kramer, Hamilton County Environmental Services
Brad Johnson, Hamilton County Environmental Services
Susan Schumacher, Hamilton County R3Source, Clerk
Tony Staubach, Hamilton County R3Source

Others in Attendance

Michelle Ackenhausen, Ohio EPA
Mike Cappel, Metropolitan Sewer District
Chet Chaney, Ohio EPA
Sally Dannemiller
Craig Davidson, Hamilton County Public Health
Carrie Davis, Child Advocacy for Jobs & Equity
Tracy Enlow
Dean Ferrier, Rumpke
Evring Francis, Metropolitan Sewer District
Kurt Grossman
Wright Gwyn
Matthew Hittle, Ohio, EPA
Marie Kocoshis, Sierra Club
Tim Mara, Oxbow
Gina Marsh, Chief of Staff for Commissioner Driehaus
Shayla Nico
Bryan Peak, Hamilton County Sheriff's Office
Larry Riddle, Rumpke
William Rumpke III, Rumpke

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Sam Schutte
Ernie Stall, Ohio, EPA
John Sullivan, Metropolitan Sewer District
Bradley Taft
Jim Thaxton, Rumpke
Kathy Trent, Waste Management
Lisa Wynn
Molly Yeager, Rumpke
James
Unknown Phone Participant
Amanda
Albin Bauer
Nick S
NiSi

1. CALL TO ORDER

Mr. DiPuccio called the meeting to order at 12:07 pm. Ms. Balz went over some guidelines relating to the public comments period via in person and on Zoom.

Mr. DiPuccio asked everyone to turn off their cell phones and to speak loudly.

Mr. DiPuccio stated that there was a representative from potential outside legal council virtually to participate for background purposes only. Mr. DiPuccio stated that this representative was not contracted with ReSource.

Mr. DiPuccio asked everyone to introduce themselves.

2. CLERK'S REPORT

A. Approval of Minutes

There were no minutes to approve.

B. Additions to the Agenda

Mr. DiPuccio stated that one change in the agenda had to do with Environmental Justice and asked Ms. Jones if she had any remarks. Ms. Jones stated not at the moment.

3. FOLLOW-UP FROM FIRST MEETING QUESTIONS

Mr. Johnson stated that this question was partially legal so he would not be providing the legal information, but the question was if permits were applied for during this phase where we are exploring rules as a Subcommittee, what would happen, in particular, if a facility were to apply for an expansion.

Mr. Johnson stated that he contacted Mr. Russ Brown who is the assistant Chief for the Southwest District with the Ohio EPA and was assured that all of the permitting for Hamilton County goes through Ohio EPA Southwest District office so contacting Columbus would not be necessary. The Southwest District office will notify DOES of anything and at this moment, he would not have anything expected that would be immediate.

Ms. Balz stated that she did route the questions to the prosecutor's office and they reported back that they would like the Subcommittee to seek outside counsel that specializes in solid waste rule making. Staff is currently working on getting that contract in place so we do not have answers to the questions. She stated that the questions were:

1. What is the extent of the authority of solid waste rules with governing the maintenance, protection, and use

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of solid waste facilities? For example, ORC language excludes “design standards”. What is the extent of criteria that the Board can adopt to approve or disapprove solid waste facilities plans?

2. Is a recycling facility considered a solid waste facility under rule 2?
3. If an application to expand or build a new solid waste facility is submitted in the next few months before the Board adopts rules, would that facility be excluded from the rules process?

Ms. Balz stated that she was hopeful to have a contract in place next week.

4. ECONOMIC JUSTICE AND ENVIRONMENTAL JUSTICE

There was no discussion on this item.

5. MSD PRESENTATION

Mr. Sullivan gave a presentation relating to wet weather discharge from Rumpke Landfill and a brief question and answer session ensued (available on website).

6. OHIO EPA PRESENTATION

Mr. Stall gave a presentation regarding solid waste districts and rules (attached) and a brief question and answer session ensued (available on website).

7. SUBCOMMITTEE DISCUSSION ON RULES

Mr. DiPuccio stated that he would like to remind everyone of what this Subcommittee’s charge is at this point. Mr. DiPuccio stated that the way he understood it was to understand the existing rules and regulations and take a broad look at the whole district in terms of understanding the existing environmental and land use, zoning and any other requirements that might apply to any solid waste facility. Environmental land use/zoning are typical ones but there are also regulations that would come into play from transportation with roads and obviously MSD and their involvement with stormwater.

Ms. DiPuccio stated that there are a lot of different requirements that any solid waste facility needs to meet. Mr. DiPuccio stated that he did not mean for these to run in a step-by-step process; we could be doing these consecutively and parallel.

Mr. DiPuccio stated that the other thing would be determining whether we see any gaps or supplemental needs in terms of rules and regulations on solid waste facilities. Closely aligned with that is understanding the extent of the District’s statutory authority. The Plan already has given the Board of County Commissioners the authority to adopt rules and regulations and that is an important distinction: it is not the District that adopts those rules and regulations.

Mr. DiPuccio stated that going back specifically to the Subcommittee; our next step is to pull all of that together and make a recommendation back to the Policy Committee; not to the Board of County Commissioners and depending on what the Policy Committee decides, then there will be the next steps after that.

Mr. DiPuccio stated that the Policy Committee could decide to have the Subcommittee do additional work which could be to develop additional rules or gather additional information. He does not want to speculate what the Policy Committee will decide.

Mr. DiPuccio stated that when the Policy Committee decides that the Subcommittee’s work is completed, it would make a decision as to what it would take to the Board of County Commissioners and stated that he wanted to bounce all of this off Ms. Magness and Mr. Gedert to make sure everyone is of a common understanding.

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Mr. Gedert stated that he would agree but more of an expansive role of the Subcommittee. He thinks the Subcommittee was charged (which was in the Policy Committee minutes) with offering suggestions for rules as well. That the Subcommittee was to explore is there a need for rules as well as the development and suggestion of rules for the larger Policy Committee.

Mr. Gedert stated that when we were formed as a Subcommittee, not charged with making any decisions but bringing back to the Policy Committee some suggestions.

Ms. Magness stated that she saw it more of a work group that was supposed to be doing research, going out and determining, looking at our rules, doing research, getting input from the community, reading their letters, and determining if additional rules might be needed and making suggestions on what possible rules could be.

Ms. Magness stated that based on preliminary information that we have an urgent need to make some rules quickly but then those rules could always be changed, modified, altered, deleted, expanded as we get more information, new best practices, etc.

Ms. Magness stated that she sees two phases; doing something very quickly and she sees this as a long, deliberative process.

Mr. DiPuccio asked Ms. Magness to run through her rationale about how she sees the preliminary information. Ms. Magness stated that she sees letters from the community and a lot of things that are happening now around the Bond Road site.

Mr. Gedert stated that as the public representative he hears citizens speaking of several sites and not one site but the lack of public input on any permit of any facility, so he expands that thought to any facility of any company the lack of public review at a local level.

Mr. Gedert stated that Ohio EPA is there, yes, there is a review process at the state level but what is the review process at the local level. In our processes, the Subcommittee was charged with developing rules to present to the Policy Committee which then presents to the County Commissioners. The County Commissioners act as that local review process in addition to Ohio EPA and that is a closer view for citizens to voice their concern. As the public representative, he feels that is a needed step in the development of rules that brings that second step of review he thinks is needed.

Mr. Gedert stated that he was looking at Warren County's rules and that satisfies that second step that brings that review to the County Commissioners; it brings that opportunity for citizens to have that local voice at the County Commissioners step. First at the Policy Committee and second at the County Commissioners doorstep.

Mr. Gedert stated that he liked what Warren County's processes were and he is looking at modeling what Warren County has.

Mr. DiPuccio stated that he thinks what Ms. Magness and Mr. Gedert are saying is that they are seeing some deficiencies at this point with Ohio EPA and would like to hear from Ohio EPA the steps and processes they go through because that has been around for a while in terms of what they do for a new one or modification to an existing one. What are the steps they go through both technical and public participation process because he thinks there is more there than what they are seeing.

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Mr. Gedert stated that he was familiar with their processes and is open to that discussion but feels an extra step is necessary for a local conversation with the citizens. Mr. DiPuccio stated that he thinks they are on the same page in terms of the broader view. Mr. DiPuccio stated that solid waste facilities in general fall under Ohio EPA regulations, land use and zoning requirements, MSD requirements, city, township, or county requirements, transportation departments, etc.

Mr. DiPuccio stated that his thought is to look at those and see if the Subcommittee thinks there is gap or deficiency in this arena then that's where they need to focus rules rather than just putting in a set of rules another county has adopted. He does not think Warren County has any solid waste facilities; maybe some composting operations but is not sure they have ever had any landfills, material recovery facilities, etc. in the last ten years.

Mr. DiPuccio stated that in thinking about any of these 21 districts that have adopted rules, how similar are those to the Hamilton County Solid Waste District in terms of the conditions that have existed over the past five or ten years.

Mr. Gedert stated that he was open to that process but was looking more at process rather than similar situation. What he is looking at is the actual process for citizen's voice and taking the actual ability to be able to have their local representatives there, the Policy Committee, but more importantly, the County Commissioners level to voice their opinion and display their information that may not be available at other levels of governmental review.

Mr. Gedert stated that there was technical review and there is an excellent technical review done at the Ohio EPA level but is there the citizen input level of review at the County Commissioner level which he feels is missing in the process.

Mr. Gedert stated that he would like to introduce a draft copy; as Ms. Magness mentioned earlier, this is the beginning of a process and what he has to introduce is not the end all and is not answering every issue. Mr. DiPuccio mentioned the broader picture earlier which he would agree with; introducing rules right now does not answer everything that is to be studied and addressed.

Mr. Gedert stated that the rules he would like to introduce address certain issues that have been brought forward to us up to this date can be added to; this is an editing process and can be brought forward and added to this document as well as changed in direction as well.

Mr. Gedert stated that he would like to bring forward a draft set of rules. It has not been legally reviewed and therefore cannot be acted on at all and he was not suggesting any action but would like to introduce it as first reading; not to be adopted until it has been reviewed and revised by legal counsel. He thinks that is a very important statement there.

Mr. Gedert stated that we would have legal counsel next week; sometime in the near future, on board and he would like legal counsel to review, edit, make recommendations for change prior to any future action on this but we have the convenience of today's discussion, the convenience of this public meeting and part of the process is a full public discussion of what we are thinking about; what rules are we thinking of presenting and he feels like this is kind of like a first draft and could be considered a rough first draft.

Mr. Gedert stated that it is modeled off Warren County. If Warren County is not the right model, maybe there is another county we could model off.

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Ms. Chin stated that hopefully, we will have a contract with outside counsel in the next couple of weeks. Someone else in her office is handling that agreement. Ms. Chin stated to maybe go ahead and accept the document but no discussions today. Let outside counsel review it and outside counsel should be able to attend the next meeting and then we can have the discussion. Right now, having a discussion on something that is not vetted through outside counsel would not be moving forward as productively as she thinks it could be.

Mr. Gedert stated that he could accept, limited to very limited discussion, he will not walk through the document. Ms. Chin stated that if he wanted to submit the document today to Mr. DiPuccio, Mr. DiPuccio can hand it off to outside counsel once Ms. Balz and the solid waste district signs off on it. It will be handed off to outside counsel where it will be reviewed and hopefully, come more prepared for discussion at the next meeting.

Mr. Gedert stated that he was OK with that. His goal for today is to make sure that we are moving forward, and this is a first draft much like 95 percent of this language comes from Warren County and it is adapted that has Hamilton County language in it so that is the five percent. If it is not, like Mr. DiPuccio says that Warren County has a different situation than Hamilton County, and if you read through it and see that it is not fitting to this situation, he is open to revisions or adaptation of a different county's language, he is open, but it is a first start.

Mr. Gedert stated that what he is interested in moving the dime forward, moving us forward toward a set of rules and as you read forward to it, you will see more of what his intent is. He feels like there needs to be a basic set of rules for the District, in writing, for any; and stated that if he says more, he is going to far and stated he would stop here.

Ms. Chin stated that she thinks he is alright with submitting it but let legal review it and then hopefully, we will have something by the next meeting.

Mr. DiPuccio stated that he takes what Mr. Gedert said as a motion and asked Ms. Magness if she wanted to second for the legal review which she did. Mr. DiPuccio stated Aye so all were in favor on the motion.

Ms. Chin asked if was it going to be submitted throughout the county for review? Mr. DiPuccio stated that his feeling is that it says with the Subcommittee right now because he has been down this road before where you put a document out that that has not gone through legal review and all of a sudden, you send it out and then it's like you really cannot do that or you really can't do this or you can do this part but with restrictions and all of a sudden, you send the information out and people get confused and gave an example.

Mr. DiPuccio stated that beyond the legal review, stated that he was against duplicating regulations that are already in place, but we do need to look at the what the existing requirements are and if those need to be added to. He is not at a point where he is making any decisions about what the rules are or are not needed, whether we need supplemental rules, etc. but he against duplicating efforts that are already there and that we can already access whether it is through Ohio EPA, zoning, etc.

Mr. Gedert agreed and stated that what he would propose that that we hold another Subcommittee meeting shortly after receiving the advice of an attorney on these rules. Mr. DiPuccio stated that the word shortly is vague. Mr. Gedert stated that it is vague but in his view is one day after receiving. Mr. DiPuccio stated that he was not going to support that. Mr. Gedert state that his statement is shortly after receiving the advice and we will look at our calendars.

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Mr. DiPuccio stated that we do not have legal counsel under contract. Mr. Gedert stated no, we did not and that he recognized that. Mr. DiPuccio stated that we are running into holiday seasons and a lot of people's schedules vary.

Ms. Chin reiterated so she understood, the document will be submitted to us and meanwhile it will not be going out to everyone else to review and to send comments in and asked if this was correct. Mr. DiPuccio stated yes.

Mr. DiPuccio asked if the document should be submitted specifically to her. Ms. Chin stated yes, and she would see that it gets to the right hands.

Ms. Magness asked if the document would become part of the public record. Ms. Chin stated that since it was submitted, it was public record. Ms. Chin asked for clarification then stated that she did not know how it could be submitted without it being public record at this point and asked who had it. Ms. Chin asked if the document had already been submitted to others. Mr. Gedert stated no. Ms. Chin asked if Ms. Magness was asking if the document was going to be public record in the sense that that is available for public requests? Ms. Magness stated yes and once we have the attorney, we can release it and asked if this was correct.

Mr. DiPuccio stated that he did not support releasing this draft out to the public right now. He thinks it needs to go to under a legal review first and then once we get that back, we can decide what version to release. Mr. Gedert stated that he thinks he would agree and decide that at the next Subcommittee meeting. Ms. Magness concurred with Mr. Gedert and stated she would like to get this done before the holidays.

Mr. Gedert stated that this is a public process and at the point at the next Subcommittee meeting, he would like to have a public draft written to release to the public.

Mr. Mara apologized for objecting and stated it passed Mr. Gedert's hands and Ms. Magness' hands indicating she has it, it became a public record and stated that he would immediately ask for a copy as soon as possible. (someone said "me too" but I don't know who.)

Mr. DiPuccio asked Ms. Chin assuming we get our legal counsel on board, he guesses there is some attorney-client privilege in terms of our discussions. Ms. Chin stated yes, during discussions.

Mr. DiPuccio asked Ms. Chin if she needed time to get back to the Subcommittee regarding Mr. Mara's request. Ms. Chin stated yes because this just happened so quickly so if it will be released, he will have it. Mr. Mara stated that it has been released and is a public record.

Ms. Chin asked if this was the same copy that went out on social media. Mr. Gedert stated he did not know because he is not on social media. Ms. Chin stated she was not either. Mr. DiPuccio stated that he could not answer that question.

Mr. Gedert stated that he has not released it to anyone until today's meeting and he gave one to Mr. Johnson, Ms. Schumacher, and one to Ms. Magness. (someone asked if an electronic version was released sounds like from the audience: Mr. Mara maybe?) Mr. Gedert stated he has not passed out an electronic copy to anyone.

Ms. Chin stated she was going to step out of the room for a minute.

Ms. Lutz stated that a list of proposed ideas of rules that was put out on social media without her consent and that was just talk of possible proposed rules for discussion. Mr. DiPuccio stated that he has not seen it and didn't know who put it out, or who was credited with putting the list together but understands what Ms. Lutz was

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saying that it was a list of things to consider. Ms. Lutz asked to please consider, if possible, rules to adopt but her name was put on it without her consent.

Mr. Gedert stated that this was the list that Rumpke responded to which is where he saw it. Mr. DiPuccio stated that he did not see it. Ms. Magness stated she saw it in the Rumpke letter.

Mr. DiPuccio stated that in Rumpke's letter, they are saying this is what was sent. Mr. Gedert stated that it was in the back end of the Rumpke letter.

Mr. DiPuccio thanked Ms. Lutz.

8. TIMELINE OF RULES-MAKING PROCESS

Mr. DiPuccio stated that he thought that this has been covered during the meeting.

9. LEGAL SUPPORT

Mr. DiPuccio stated that he thought this has already been covered during the meeting.

10. NEXT STEPS

Mr. DiPuccio stated that he thought this has already been covered during the meeting.

Mr. Gedert stated that there was a Policy Committee meeting coming up next week and asked what could be shared from this Subcommittee in our report. Mr. DiPuccio stated that he thinks we could give them an update on where we stand, which is now, two meetings and he is not exactly sure what the other Policy Committee members are going to be specifically interested in. He thinks they are going to be most interested in what we have done versus any positions and next steps at this point and stated that he would pull that together.

Mr. Gedert stated that they might be interested in any proposed rules. We may not have a response yet from a contracted attorney and recognizes that so we will need to know what we can say at that meeting. Mr. DiPuccio stated that he did not know if we would have an opinion back from legal counsel and Ms. Chin was clear on even the draft that no discussion should take place on that until it has been reviewed by the attorney. Mr. DiPuccio stated that we can tell them about the draft but there is to be no discussion on it.

Ms. Balz stated she could do another doodle poll. Ms. Magness asked what the timeline was. Mr. DiPuccio stated he would give it at least four weeks if we were going to get some of these questions answered and schedule someone from MSD to be here. Mr. Gedert stated four weeks would be Thanksgiving and asked if three weeks would work.

The Subcommittee concurred that three weeks from today would work for the next meeting. Ms. Balz stated she would set up a doodle poll and asked if two hours was enough time. The Subcommittee concurred.

Mr. DiPuccio asked if the Subcommittee wanted to set up the next meeting at the end of each meeting or have a set schedule. Mr. DiPuccio suggested to hold off on doing a regularly scheduled until we get into the meat and receive more information on what our authority is.

11. PUBLIC COMMENT

Mr. DiPuccio stated that each person providing public comments will have two minutes to speak and would ask that new information is focused on. Mr. DiPuccio asked that each person give their name and affiliation. Mr. DiPuccio stated that each person would be cut off at two minutes and Mr. Johnson added that there will be an audible sound as well.

Carrie Davis:

Ms. Davis stated that she would like to request that Mr. Gedert and Ms. Magness propose a motion to forward the draft rules to be submitted so the Committee can also start working on it. She is going to ask before they leave today that you propose a motion for your rule to be forwarded to the Policy Committee before you leave today. It is imperative.

Tim Mara:

Mr. Mara introduced himself and stated that he is on the board of directors from Oxbow. Mr. Mara stated that he agrees with Sue's earlier remarks in that he thinks we need to get rules adopted in two phases. He thinks you quickly need, at a minimum, a set of rules in order that there will be no doubt that it would apply to any application that made be made for a solid waste facility. It's obvious he is concerned about Rumpke. They might apply in the interim before rules are adopted and that will raise a legal question of if those rules apply to an already pending application so to eliminate that doubt, he agrees with Ms. Davis that we need to act quickly. We hope that you forward Bob's draft and Oxbow per Jon Seymour's letter to you or other lists such as Carrie's. Just get moving on that so that we cannot be at partum.

Mr. Mara agrees with Mr. Gedert's suggestion about citizen input and in addition to whatever document Mr. Gedert handed to Ms. Magness, anything that is exchanged then becomes a public record, so he wants a copy ASAP of that suggestive list that Mr. Gedert had proposed.

He will also remind you that you are under an obligation to conduct all discussions in public and not in a private, closed-door kind of forum. We intend to participate and listen to all these discussions moving forward fully understanding whatever it is that you decide.

Lastly, he thinks you have rather strange order of business on your agendas here. He noticed the last two meetings you have at the end, citizen input and that might mean that it comes after you make decisions and suggest you consider another format that would allow citizen input before you make decisions.

William Rumpke:

Mr. Rumpke introduced himself and stated that he was the Cincinnati region vice-president for Rumpke and thanked the Subcommittee for the opportunity to speak.

Mr. Rumpke stated that for the past 90 years, his family has been committed to helping the region properly dispose of its trash and establishing effective recycling programs. We currently operate the only municipal solid waste landfills in the county as well as the region's recycling facility.

Mr. Rumpke stated that we are a total waste solution provider, and we adopt the best available technology and practices to meet the needs of the community we service.

Mr. Rumpke stated that he appreciates the passion of this Subcommittee and believes we are all working for the same end goal which is to ensure the region continues to have access to an environmentally sound disposal site. We operate all our sites with the goal of 100 percent compliance with all local, state, and federal regulations.

Mr. Rumpke stated that as mentioned during the meeting, there are many regulations in place in place today monitoring everything from odor to dust to groundwater, surface water, wildlife, noise, and everything in between. All the monitoring is public record, and we are happy to provide additional information regarding any of those results.

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Mr. Rumpke stated that we have a history of working well with our regulators and this group. He encourages the solid waste advisory committee and this subgroup to reach out to us for factual information about our sites. Our team has a substantial amount of knowledge and can provide insights to this committee and the full advisory team to address any questions involving our sites that prove beneficial as conversations progress.

Mr. Rumpke stated that he appreciates the time and the form here today and should you have any questions about our operations, you can reach out to me or one of our team members directly.

Jim Thaxton:

Mr. Thaxton introduced himself and stated that for the last 22 years he has had the privilege of representing Rumpke as their general counsel.

Mr. Thaxton stated that there is not a whole lot to add to what's been said today. He had a full presentation ready, but he is very gratified to see the degree to which this Subcommittee is willing to dig in and get past the noise and misinformation that is out there and to get down to actual facts about what the statutory authority of solid waste districts and this committee are.

Mr. Thaxton stated that he wished he would have had a chance to go in a little deeper into the subsection C (2) authority which is really where the rubber is going to meet the road here and the requirement that any rules passed by a solid waste district must be consistent with the statutes and all Ohio EPA regulations, so we get into the redundancy issue that the Chairman raised also.

Mr. Thaxton stated that he was also glad that the comment and the access to the other districts that have rules was made and you will have access to that because we have seen again, social media, take it for what it is worth and we have seen citations to Brown County rules from Brown County Minnesota.

Mr. Thaxton stated that it is important that this group dig in and get down to the truth of what matters.

Mr. Thaxton stated that he thinks the speed need is red herring; the facility is already there, it is permitted, it is existing, it is open "so we have to do this before Rumpke acts"; the permit is already in place. That and in his experience, fast rules tend to be poor rules and poor rules pay lawyers like him.

Mr., Thaxton stated that the methodical, direct, educative process this committee is going under we support and would be happy to support in any way we can.

Mr. DiPuccio thanked everyone who gave public comments.

Mr. DiPuccio asked Ms. Chin if she had anything to add. Ms. Chin stated that as long as Ms. Schumacher marks every page "draft" then it does become a public document and as long as everybody who is getting this copied document knows it is not the official document of this Subcommittee, then it is fine.

Mr. DiPuccio suggested a date be included. Ms. Chin requested a date be included on each page.

Mr. Johnson stated that for those who are requesting the document, there is a records request section on our website you can email Ms. Balz.

UPCOMING SUBCOMMITTEE MEETING

Mr. DiPuccio stated that the next meeting is not being set as it is contingent on the legal opinion of the draft rules.

11. ADJOURNMENT (Target Time – 3:00 p.m.)

Mr. DiPuccio asked for a motion to adjourn. Ms. Magness moved; Mr. Gedert seconded. All were in favor and the meeting was adjourned at 2:23 p.m.